

DISTRICT SIX PUBLIC WORKS COMMISSION

REGULAR BOARD MEETING

JULY 22, 2025

The meeting was called to order by Chairman Jason Fitzgerald, with members present.

Board Members: Chairman Jason Fitzgerald, Assistant Chairmen Frank Albrecht, Secretary James Cox, Commissioner Jason Halphen and Commissioner Charles Lafleur. Commissioner Dale Polozola was absent. Let the record show that we have a quorum.

The Pledge of Allegiance was recited followed by prayer and roll call.

Sherry Homan with Insurance Resource stated that the Personnel Policy needs to be changed to be in compliance with insurance. If someone waives insurance, it must be documented.

She went over the current policy, and the plan has not changed, but there has been a rate increase. She stated that she would have rates for short term disability at the next board meeting.

Dale Polozola motioned to renew the current medical plan for BCBS.

Charles Lafleur seconded the motion. None opposed, so the motion carried.

Sherry suggested that clerical might be classified as Class 1 for 32 hours and Class 2 for all other employees who work 40 hours. A discussion took place about 32 hours worked is a normal work week are entitled to benefits.

Mike Duarte from the Consulting Firm stated that they would edit the Personnel Policy handbook and present it to the Board to be approved.

Old Business:

Jason Halphen made a motion to accept the minutes from the last meeting.

Allen Cox seconded the motion, and no one opposed so the motion passed.

Review and approve checks written in June 2025:

Jason Halphen made a motion to accept checks written in June of 2025.

Allen Cox seconded. None opposed, motion passed.

Approval of Financial Statement for June 2025:

Allen Cox made a motion to accept the Financial Statement of June 2025.

Charles Lafleur seconded the motion. None opposed, motion passed.  
Tricia Lyons, CPA, advised the Board to move some of the funds in regular checking to Savings to earn some interest. Tricia will check with Catalyst Bank to know how many number of transfers they allow per year.

**Surplus Equipment:**

Verna will get in touch with Dana at John S Dowling on how and where surplus equipment must be put out for bids. Minimum bid and end date will have to be included. Online only or newspaper also?

**Call on Board for General Discussion:**

Dale Matt, Foreman, addressed the Board and stated that he will keep his position as foreman. The Board let him know that they are very pleased and appreciate his service to District 6.

Mike Duarte from the consulting firm, Leadership Concepts, addressed the Board with an update on the new computers. IT is installing the programs needed at their office. He also stated that they were looking into getting GPS for the company trucks. He also stated that he had Verna find local businesses who provide modular buildings for a new office space to be located on Pernie Bailey Road.

Dale Polozola asked about a meeting that is supposed to take place with Parish President Jessie Bellard and the District Attorney. They want to discuss possibly taking in private roads and need to make sure things are done correctly. He also stated that we may need to seek advice on different things from an attorney. Mike then noted that he would get Dr. Wyble's opinion on obtaining a lawyer if needed.

Jason stated that there will be a Safety Meeting on the 23<sup>rd</sup>, tomorrow and then a meal at the Crawfish House in Opelousas.

Allen Cox stated that he wants to step down first from the Board first since he's been here the longest.

**Adjourn:**

Jason Halphen made a motion to adjourn the meeting and Allen Cox seconded.